**Peabody-Burns Elementary PTO Meeting**

Date: November 1, 2011

Location: PBES Art Room

**Call to Order:** Members Present: Stacey, Megan, Patty, Jennifer, Lindsay, Ann, Brandy

**Minutes:** Review of October 20th minutes

Ann moved to approve minutes; Patti second; Motion approved

**Communications:** None to report

**Officers’ Reports:**

President/Vice President:

Thank You notes are out except 9th graders’ will be done soon

Family Fun Night went well-some confusion but good turn out

Treasurer’s Report:

Patti presented a balance of $18083.81 with around $100 still owed for Family Fun Night and a check to be written for the fundraiser cost

Box Tops:

1st grade won this month-Jennifer noted that the next 3 classes were within a few box tops of each other and that they should all be acknowledged

**Unfinished Business:**

T-Shirt Design: Reviewed designs by 5th graders

Jennifer suggested we used current designs due to time constraints

Ann moved to use current designs and pick judges from the community to decide which one to use; Lindsay second; motion approved

Saenz Bench:

Paula Harris agreed to not have an “In Memory Of” plaque and asked if a “Donated By” plaques would be acceptable-Will discuss with Mr. Parry

Fundraiser:

Limo Rides will be the 18th, permission slips need to be sent out, Megan suggested splitting the winners into groups according to their lunch period, Megan also suggested having two adults for each group of children

Parent-Teacher Conference Food:

All is complete except purchasing supplies for soup

GiftLand: (Dec.5-7)

Monday will be a “window shopping” day

Tuesday and Wednesday will be actual shopping days

Hours on Monday and Tuesday will be 9 am to 12 pm and 12:30 pm to 1 pm; Wednesday will be open all day (9 am to 7 pm)

Extra volunteers will be needed to assist students

Ann moved for PTO to sponsor and help to find volunteers; Megan second; motion approved

Indoor Recess Equipment: Will be discussed further after PBES faculty meeting

**New Business:**

Bingo Night:

Stacey suggested a Bingo Night in the future

Jennifer suggested it be another event for family time activities

Ann suggested having it Saturday, February 4, 2012

Family Fun Night Leftovers:

Ann moved to donate 20 bags to Patti’s shoe box program and the rest to area hospitals, homeless shelters, etc; Lindsay second; motion approved

Christmas Program Videos:

Stacey asked if we should have the Christmas Program recorded and burned to disc due to the fact it is in the early afternoon and numerous parents will not be able to attend

Megan moved to purchase DVD’s and sleeves for to burn a copy of the Christmas program to disperse to each child; Ann second; motion approved

Jennifer moved to do this for both the Christmas and Spring Programs, since they are both in the early afternoon; Patti second; motion approved

PTO Shirts:

Stacey suggested we purchase t-shirts for PTO members to wear at events such at Family Fun Night and Bingo Night

Jennifer moved to design and purchase PTO shirts; Patti second; motion approved

Christmas Decorating:

November 11, 2011 lock in from 5:30 pm to 8 pm to decorate the school for Christmas

**Preview of Next Meeting:**

No December meeting

Next meeting will be January 3, 2012 and a potluck-Italian Theme

**Adjournment:** Jennifer moved to adjourn; Patti second; motion approved